



-VACANCY ANNOUNCEMENT-

Maloa Urban Resilience Initiative Program Officer (2 vacant)

Our growing NGO is seeking to hire two **Urban Maloa Resilience Initiative Program Officers** who will be responsible for being Mercy Corps' front-line representative in the community. The Urban Resilience Initiative Program Officer's main role is to implement program activities that contribute to building resilience capacities through landscape and ecosystem management, and socio-economic development in Dili. The Program Officer will ensure that all program activities are conducted according to the work plan to achieve the overall goal and objectives of the program.

Based in Dili, a Bachelor's degree in a related field is required. To succeed in this role, you will need excellent communication and problem-solving skills, as well as the ability to work with stakeholders to get important work done. Previous experience in a disaster risk reduction role is a plus.

Maloa Urban Resilience Initiative Program Officer Responsibilities:

- Implementing activities in the community in the Urban Maloa watershed programming areas. This includes:
 - Introducing the program in the target area, and conducting stakeholder consultations to ensure community buy-in
 - Mobilizing the community to participate in program activities
 - Building relationships with community groups, local organizations, businesses, SDMCs, Chefe Sucos, and Chefe Aldeias
 - Facilitate training to community members and relevant groups on topics related to landscape and ecosystem management, climate resilience, economic development, and COVID recovery
 - Develop materials and provide support for awareness campaigns
- Work closely with the Mercy Corps' Monitoring and Evaluation staff to ensure update and maintenance of accurate data and program progress using mobile data collection
- Work closely with Mercy Corps' program support team in Dili to ensure on time procurement and others logistical and administrative matters to avoid delays in program implementation
- Ensure all activities are designed and implemented in a manner to increase inclusion of vulnerable populations, including women and persons living with disability
- Ensure all activities are implemented in compliance with Mercy Corps' and donor rules and regulations, including but not limited to protection of beneficiaries, finance and operations policies
- Work closely with technical advisors to get best inputs for technical program implementation
- Provide written reports to the supervisor on the program activities

Maloa Urban Resilience Initiative Program Officer Requirements:

- Degree in engineering, climate change, economics, business; or another related degree;
- Minimum three years' experience with community-based programs;
- Experience working with community groups and government officials;
- Fluency in Tetum, with some proficiency in English preferred
- Willingness to travel around the Dili area.

Who is Mercy Corps?

Mercy Corps is a leading global organization powered by the belief that a better world is possible. In disaster, in hardship, in more than 40 countries around the world, we partner to put bold solutions into action — helping people triumph over adversity and build stronger communities from within. Now, and for the future.

Mercy Corps works in places of transition, where conflict, disaster, political upheaval, or economic collapse present opportunities to build more secure, productive, and just communities. Providing emergency relief in times of crisis, we move quickly to help communities recover and build resilience to future shocks, and promote sustainable change by supporting community-led and market-driven initiatives.

Diversity is powerful. To achieve transformational change, we seek out team members with different origins, beliefs, backgrounds and ways of thinking. Diversity helps us unlock complexity. *WOMEN ARE ENCOURAGED TO APPLY.*

To view the full Position Description for this vacancy, click Here: [FULL PD HERE](#)

Interested applicants should send their CV and cover letter to: timorleste-hr@mercycorps.org or by hand to HR Department in Palm Business & Trade Centre Surik Mas, Fatumeta, Bairro Pite, Dom Aleixo, Dili Timor Leste. Only shortlisted candidates will be contacted.

Mercy Corps is committed to the community members we work with and the beneficiaries we serve. As part of this commitment, Mercy Corps has zero tolerance for violations of our Code of Conduct (Sexual Abuse of Beneficiaries and Community Members (PSEA), Anti-Trafficking Policy, Child Safeguarding Policy, Mercy Corps Ethics Complaint and Whistleblower Policy, Sexual Misconduct in the Workplace Policy, Discrimination, Harassment and Bullying Policy, and Anti-Fraud and Corruption). Applicants are required to sign [HIRING COMPLIANCE DECLARATION FORM](#) and submit together with CV and application letter to Mercy Corps.

CLOSING DATE; December 9, 2020